

Interpersonal Communication - course description

General information	
Course name	Interpersonal Communication
Course ID	15.9-WE-AutP-IC-Er
Faculty	Faculty of Computer Science, Electrical Engineering and Automatics
Field of study	Automatic Control and Robotics
Education profile	academic
Level of studies	First-cycle Erasmus programme
Beginning semester	winter term 2019/2020

Course information	
Semester	5
ECTS credits to win	2
Course type	obligatory
Teaching language	english
Author of syllabus	<ul style="list-style-type: none">dr inż. Anna Pławiak-Mowna, prof. UZ

Classes forms					
The class form	Hours per semester (full-time)	Hours per week (full-time)	Hours per semester (part-time)	Hours per week (part-time)	Form of assignment
Class	30	2	-	-	Credit with grade

Aim of the course

Development communication skills.

Prerequisites

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Scope

Communication. Verbal, non-verbal, written communication. Communication barriers and resolving communication problems . Conditions for effective communication, communication problems with the client or contractor. Self-presentation. Principles of effective self-presentation, self-presentation skills in the workplace. Assertiveness and practical application of assertive behavior. Team. Teams in the work environment. Team roles. Team and development phases. Team and communication. Team and problems. Effective and ineffective behavior patterns. Conflict. Sources and types of conflicts. The role of conflict. Methods of conflict management.

Teaching methods

Project. Exercise classes. Teamwork.

Learning outcomes and methods of theirs verification

Outcome description	Outcome symbols	Methods of verification	The class form
Develop skills for constructing effective messages across multiple forms of media.		<ul style="list-style-type: none">a preparation of a projectan oral response	<ul style="list-style-type: none">Class

Assignment conditions

The following guidelines will be used to establish the final grade for the course:

50% an proposal on some issue related to the management of interpersonal relationships, 50% classroom presentation.

Points will be distributed in the following manner:

an proposal on some issue related to the management of interpersonal relationships 100 points. Oral Presentation of Prospectus (an proposal on some issue related to the management of interpersonal relationships) 50 points. Total Points 150 points

Grades will be administered using the standard 90% = 5, 80% = 4.5, 70% = 4, 60% = 3.5, 50%= 3.

Specifically, 150 – 135 = 5, 134 - 120 = 4.5, 119 - 105 = 4, 104 - 90 = 3.5, and 89 - 75 = 3.

Recommended reading

- Coffelt T.A., Grauman D., Smith F.M.: Employers' Perspectives on Workplace Communication Skills: The Meaning of Communication Skills, Business and Professional Communication Quarterly 82, no. 4 (December 1, 2019): 418–39.
- Głazewski M., Sałaciński L.: Conflicts - mediation - the youth , Kraków: Impuls, 2005.
- Gold, N. Teamwork: An Interdisciplinary Approach. New York, NY: Palgrave Macmillan, 2005.
- Konijn Elly, Mediated Interpersonal Communication, LEA's Communication Series. New York: Routledge, 2008.
- Omar M, Hasan B, Ahmad M, Yasin A, Baharom F, Mohd H, et al.: Towards a Balanced Software Team Formation Based on Belbin Team Role using Fuzzy Technique. AIP Conference Proceedings, 2016 Aug 9;1761(1):020082-1
- Adler RB.: Communicating at work: principles and practices for business and the professions, 2nd ed., New York : Random House, 1986.

7. Hanna MS., Wilson GL.: Communicating in business and professional settings, 2nd ed., New York : Random House, cop. 1988.
8. Samovar L.A., Mills J.: Oral communication : message & response, 7th ed. - Dubuque : Wm. C. Brown, cop. 1989.
9. Central European Journal of Communication: an official journal of the Polish Communication Association.

Further reading

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Notes

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Modified by dr hab. inż. Wojciech Paszke, prof. UZ (last modification: 29-04-2020 09:24)

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