

Interpersonal communication - course description

General information	
Course name	Interpersonal communication
Course ID	15.9-WE-INFP-IC-Er
Faculty	Faculty of Computer Science, Electrical Engineering and Automatics
Field of study	Computer Science
Education profile	academic
Level of studies	Erasmus programme
Beginning semester	winter term 2017/2018

Course information	
Semester	7
ECTS credits to win	1
Course type	obligatory
Teaching language	english
Author of syllabus	<ul style="list-style-type: none">dr inż. Anna Pławiak-Mowna, prof. UZ

Classes forms					
The class form	Hours per semester (full-time)	Hours per week (full-time)	Hours per semester (part-time)	Hours per week (part-time)	Form of assignment
Lecture	15	1	-	-	Credit with grade

Aim of the course

1. To get knowledge on constructing effective messages across multiple forms of media.
2. Identify message meanings and their significance.
3. Examine techniques of effective message design.
4. Demonstrate ability to use technology including: using appropriate software for assignments, searching the internet and library databases to access relevant literature, and using electronic mail with attachments.

Prerequisites

Scope

The primary focus of the course is the relational communication process and messages people use to define interpersonal relationships. Effective interpersonal communication skills are key to professional success. This course is designed to help students develop effective interpersonal communication skills. This course explores many of the various forms of interpersonal communication, such as verbal and non-verbal communication, listening, boundaries and personal space, and the importance of each person's perception and perspective.

Teaching methods

Lecture, case-study, discussion

Learning outcomes and methods of theirs verification

Outcome description	Outcome symbols	Methods of verification	The class form
To get knowledge on constructing effective messages across multiple forms of media.		<ul style="list-style-type: none">a preparation of a research paperprezentacja	<ul style="list-style-type: none">Lecture
Identify message meanings and their significance.		<ul style="list-style-type: none">a written statement	<ul style="list-style-type: none">Lecture
Examine techniques of effective message design.		<ul style="list-style-type: none">a written statement	<ul style="list-style-type: none">Lecture
Demonstrate ability to use technology including: using appropriate software for assignments, searching the internet and library databases to access relevant literature, and using electronic mail with attachments.		<ul style="list-style-type: none">a written statementprezentacja	<ul style="list-style-type: none">Lecture

Assignment conditions

The following guidelines will be used to establish the final grade for the course:

50% an proposal on some issue related to the management of interpersonal relationships, 50% classroom presentation.

Points will be distributed in the following manner:

an proposal on some issue related to the management of interpersonal relationships 100 points. Oral Presentation of Prospectus (an proposal on some issue related to the management of interpersonal relationships) 50 points. Total Points 150 points

Grades will be administered using the standard 90% = 5, 80% = 4.5, 70% = 4, 60% = 3.5, 50%= 3.

Specifically, $150 - 135 = 15$, $134 - 120 = 14$, $119 - 105 = 14$, $104 - 90 = 14$, and $89 - 75 = 14$.

Recommended reading

1. Central European Journal of Communication: an official journal of the Polish Communication Association.
2. Communicating at work: principles and practices for business and the professions Ronald B. Adler. - 2 ed. - New York : Random House, 1986. - ISBN 0-394-34316-6
3. Communicating in business and professional settings / Michael S. Hanna, Gerald L. Wilson. - 2nd ed. - New York : Random House, cop. 1988. - ISBN 0-394-36447-3
4. Conflicts - mediation - the youth / ed. by Michał Głaśewski, Lech Sałaciński. - Kraków : "Impuls", 2005. - 83-7308-540-8
5. Effective business communications / Herta A. Murphy, Herbert W. Hildebrandt. - Ed.4. -New York : McGraw-Hill, 1984. - ISBN 0-07-044091-3
6. Get the message! / Helen Astley. - Cambridge : Cambridge University Press, 1983. - 0-521-28850-9
7. Interpersonal communication / [contributor James Walling]. - Skokie : National Textbook, cop. 1979.
8. Oral communication : message & response / Larry A. Samovar, Jack Mills. - 7th ed. - Dubuque : Wm. C. Brown, cop. 1989. - 0-697-03015-6
9. The World Book learning library. Vol. 6, Projects and presentations / ed. in chief Robert O. Zeleny. - Chicago : World Book, cop. 1986. - 0-7166-3190-3 (Vol. 6) ; 0-7166-3184-9 (Set)
10. http://higher.ed.mheducation.com/sites/0073135615/student_view0/theory_summaries.html
11. <http://www.pstcc.edu/facstaff/dking/interpr.htm>
12. <https://bemycareercoach.com/soft-skills/communication-skills/interpersonalcommunication-definition.html>
13. [https://us.sagepub.com/sites/default/files/upmbinaries/52575_Gamble_\(IC\)_Chapter_1.pdf](https://us.sagepub.com/sites/default/files/upmbinaries/52575_Gamble_(IC)_Chapter_1.pdf)

Further reading

Notes

Modified by dr inż. Anna Pławiak-Mowna, prof. UZ (last modification: 04-05-2017 10:51)

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